



Alumni Office, 211 Highland Circle Drive, Portland, Tennessee 37148-4918
(615) 325-2036

Please read carefully.

Highland Academy's Alumni Office is often requested to provide contact information in our records to alumni or faculty/staff who wish to contact their former classmates or students. Under federal law, Highland Academy cannot release this information without your specific authorization. If you wish to be contacted by your former classmates or teachers, please complete this form and return it to us. Thank you.

Highland Academy Alumni Office
Alumni Contact Information
Release Authorization

Yes, I would like Highland Academy to provide to any alumni or faculty/staff (current or previous) of Highland Academy, upon request, the following contact information. (*Please list only that information you want released by our office*).

Graduation Year/Class Of _____

Name: _____

First

(Maiden)

Last

Address: _____

Telephone Number(s): _____

Email Address: _____

RELEASE AUTHORIZATION

I, the undersigned, do hereby authorize the Alumni Office of Highland Academy to release the contact information listed above to any alumni or faculty/staff (current or previous) of Highland Academy who specifically requests this information. I agree I will not hold Highland Academy responsible for any liability as a result of this authorized release.

(Signature)

Highland Academy will not release information to advertisers or sales persons. Information will be used exclusively and solely by the school, its alumni and current/past faculty/staff.